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3 November 1953

MEMORANDUM FOR: [redacted] 25X1

SUBJECT: Use of Unvouchered Funds

25X1

1. A member of the Agency's staff who is to work with [redacted] has indicated that he is not familiar with the procedure whereby he may travel on approved unvouchered [redacted] 25X1 funds. Neither am I.

2. Specific information is requested as to how this individual can charge his travel against [redacted] unvouchered fund approved by the Contracting Officer on 16 October 1953. 25X1

3. It is understood that [redacted] will request additional unvouchered funds for subject project as they are required. 25X1

4. Attached is a copy of a memorandum from the Contracting Officer for transmission to [redacted] 25X1

CLAUDE E. HAWLEY
Coordinator
External Research/OIC

Enclosure

OIC/CEH:br (3 November 1953)

Distribution:
1 & 1 - Addressee
1 - Mr. Hawley ✓
1 - chrono

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